

**MINUTES**

**CITY OF NEW ROADS CITY COUNCIL  
REGULAR MEETING**

**November 15, 2016**

The New Roads City Council met in regular session at 6:00 P.M. Tuesday, November 15, 2016 at the City Hall in New Roads, Louisiana. Mayor Robert A. Myer called the meeting to order. A roll call resulted as follows:

**PRESENT:** Anthony Daisy, Vernell Davis, Kurt Kellerman, Bernadine St. Cyr and Kirk White

**ABSENT:** None

Notice of this meeting was duly exercised and mailed per bylaws:

**Agenda Amendment(s)**

**Mayor Myer proposed the following amendment(s) to the agenda**

**Item 7A Discussion on Health Insurance Renewal**

**Item 7B Adoption of Resolution - Authorizing the City of New Roads to enter into a partition and exchange agreement with the Parish of Pointe Coupee, Louisiana, through which the property presently known as False River Park and the William H. Scott Civic Center shall be divided with each to own in full ownership a separate parcel, and further authorizing the City of New Roads to enter into an exchange agreement with the Parish through which each party shall transfer to the other a certain parcel of land, each of which is situated near False River Park, and to further provide with respect thereto.**

**Motion by Ms. St. Cyr and seconded by Mr. Daisy**

**RESOLVED, That the agenda be amended.**

**A roll call vote resulted as follows:**

**YEAS: Daisy, Davis, Kellerman, St Cyr and White**  
**NAYS: None**  
**ABSTAIN: None**  
**ABSENT: None**

**On a vote of 5-0-0-0, the motion carried.**

**Public Hearing – Adoption of Ordinances**

- A. Adoption of an ordinance creating the “City of New Roads Downtown Economic Development District”, defining the boundaries thereof from which local hotel occupancy tax increments will be determined and used to finance economic development projects in accordance with and as authorized by Part II of Chapter 27 of Title 33 of the Louisiana Revised Statutes of 1950, as amended and providing for other matters with respect thereto.**

**With the reading of the description, Mayor Myer opened the floor for discussion.**

**There being no opposition, the following motion was offered.**

**Motion by Ms. St. Cyr and seconded by Mr. Kellerman.**

**RESOLVED, That the ordinance be adopted.**

**A roll call vote resulted as follows:**

**YEAS: Daisy, Davis, Kellerman, and St. Cyr**  
**NAYS: White**  
**ABSTAIN: None**  
**ABSENT: None**

**On a vote of 4-1-0-0, the motion carried.**

**B. Adoption of an ordinance creating the “City of New Roads Memorial Boulevard Economic Development District”, defining the boundaries thereof from which local hotel occupancy tax increments will be determined and used to finance economic development projects in accordance with and as authorized by Part II of Chapter 27 of Title 33 of the Louisiana Revised Statutes of 1950, as amended and providing for other matters with respect thereto.**

**With the reading of the description, Mayor Myer opened the floor for discussion.**

**There being no opposition, the following motion was offered.**

**Motion by Mr. Kellerman and seconded by Ms. St. Cyr.**

**RESOLVED, That the ordinance be adopted.**

**A roll call vote resulted as follows:**

**YEAS: Daisy, Davis, Kellerman and St. Cyr**  
**NAYS: White**  
**ABSTAIN: None**  
**ABSENT: None**

**On a vote of 4-1-0-0, the motion carried.**

**Adoption of Minutes of the Regular Council Meeting of October 18, 2016 and November 1, 2016**

**The minutes of the Regular Council meeting of October 18, 2016 and November 1, 2016 were submitted for approval.**

**The reading of the minutes was waived.**

**Motion by Mr. Daisy and seconded by Ms. St. Cyr.**

**RESOLVED, That the minutes of the October 18, 2016 meeting be adopted in their entirety.**

**RESOLVED FURTHER, That adoption of the minutes of November 1, 2016 be deferred until the next meeting.**

**A roll call vote resulted as follows:**

**YEAS: Daisy, Davis, Kellerman, St. Cyr and White**  
**NAYS: None**  
**ABSTAIN: None**  
**ABSENT: None**

On a vote of 5-0-0-0, the motion carried.

**Engineer's Report**

The city engineer reported on the following:

**False River Drive Pedestrian Walkway**

- Original contract completion date scheduled September 19, 2016/ 90 days \$300.00 per day
- Periodic Estimate for Payment No. 1 paid/ No. 2 \$63,400.50/No. 3 \$36,316.80 recommend for payment
- Discuss Liquidated Damages. Need to schedule inspection by City.
- Change Order No. 1 to replace 6" thick sidewalk with full commercial type driveway (reinforced WWF and dowel bars) \$3,571.00 net change in Contract Price
- Contractor has requested substantial completion (10/27/16)

**Approval of Periodic Estimate for Payment #2 for P.C. Contractors, LLC in the amount of \$63,400.50**

Motion by Mr. Kellerman and seconded by Mr. White.

RESOLVED, That the periodic estimate for payment be approved.

A roll call vote resulted as follows:

YEAS: Daisy, Davis, Kellerman, St. Cyr and White  
NAYS: None  
ABSTAIN: None  
ABSENT: None

On a vote of 5-0-0-0, the motion carried.

**Approval of Periodic Estimate for Payment #3 for P.C. Contractors, LLC in the amount of \$36,316.80**

Motion by Mr. Kellerman and seconded by Mr. White.

RESOLVED, That the periodic estimate for payment be approved.

A roll call vote resulted as follows:

YEAS: Daisy, Davis, Kellerman, St. Cyr and White  
NAYS: None  
ABSTAIN: None  
ABSENT: None

On a vote of 5-0-0-0, the motion carried.

**New Roads Street Pedestrian Sidewalk Project**

- Scheduled completion date 10/3/16 / 45 days / \$300.00 a day
- 99% completed
- Pay Estimate No.1 submitted (\$31,968.00)
- Contractor has requested 29 additional days to complete project (11/1/16)
- Discuss Liquidated Damages. Punch List Items.
- CO No. 1 to raise catch basins executed (\$6,631.69)
- Contractor has requested substantial completion (10/28/16)
- Inspection completed November 1, 2016

*Mr. Kellerman exited the meeting at 6:45 p.m.*

**Approval of Periodic Estimate for Payment #1 for The Luster Group**

Motion by Mr. Daisy and seconded by Ms. St. Cyr.

RESOLVED, That the periodic estimate for payment be approved.

A roll call vote resulted as follows:

YEAS: Daisy, Davis, St. Cyr and White  
NAYS: None  
ABSTAIN: None  
ABSENT: Kellerman

On a vote of 4-0-0-1, the motion carried.

**King's Highway Paving**

- Completion date February 22, 2017 (120 days)
- CO to add Performance/Payment bonds executed (\$1618.80)
- Clay McKnight/Tate Acosta coordinating construction.
- Proof Roll Inspection completed/passed except above cross drain culverts.

**Riverdale Subdivision**

- Paula (Housing Authority New Roads) requests for specific inspection as well as routine site visits by PEC.

**Pointe Breeze Lift Station Project**

- Bid date Friday, October 28, 2016 10:00 a.m. Need authorization to award.
- Contractors – Magnolia Construction (\$78,000), Atlas Associates, Inc. (\$171,000) Spinks Construction (\$50,000), Pointe Coupee Contractors, LLC, Neal Construction Co., Grady Crawford Construction Co., Inc. Tullier Services, LLC (\$67,250.00) Trek, Inc.

Mayor Myer requested that awarding of the contract be deferred to 2017.

**Discussion on Health Insurance Renewal**

Council members were given a handout outlining the new insurance rates but requested that the insurance agent make a presentation at the next meeting.

**Adoption of Resolution - Authorizing the City of New Roads to enter into a partition and exchange agreement with the Parish of Pointe Coupee, Louisiana, through which the property presently known as False River Park and the William H. Scott Civic Center shall be divided with each to own in full ownership a separate parcel, and further authorizing the City of New Roads to enter into an exchange agreement with the Parish through which each party shall transfer to the other a certain parcel of land, each of which is situated near False River Park, and to further provide with respect thereto.**

Motion by Mr. White and seconded by Mr. Davis.

RESOLVED, That the resolution be adopted.

A roll call vote resulted as follows:

YEAS: Daisy, Davis, St. Cyr and White  
NAYS: None  
ABSTAIN: None  
ABSENT: Kellerman

On a vote of 4-0-0-1, the motion carried.

**Additional Discussion of 2017 Proposed Budget**

Mayor Myer handed out a revised budget adoption schedule.

**Mayor's Report**

Mayor Myer reported that earlier today he met with Southern University's Economic Development Center staff to discuss a proposal to work with small business owners and individuals. The center will offer six to seven classes to business owners and the general public. The classes are free and will be held from January 19 – 21, 2017.

On behalf of Life Service Hospice, Brittney Griffin requested a proclamation declaring the month of November as Hospice Month.

A special meeting will be held on November 29<sup>th</sup> to discuss the electric, water/sewer and gas rates.

Market at the Mill will be this weekend.

Cletus Langlois was in attendance and was asked to meet with the public works director to discuss Marguerite Street.

A thank you was extended to the airport commission for offering the Tuskegee Airmen exhibit.

Pleasantview Subdivision Water Service – Residents that owe back pay on their utility bill and/or have not honored an agreement to pay their bill were disconnected. Unfortunately, these residents were not notified prior to the disconnection and were reconnected. So in order to resolve the issue, a letter will be immediately sent notifying these customers of the impending disconnection.

With no further business to come before the council, the meeting adjourned at 7:26 p.m.

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Robert A. Myer, Mayor

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Lynette H. Nelson  
Exec. Asst./Grants Manager